



# Scoil San Treasa Board of Management



The Rise, Mount Merrion, Co. Dublin A94EK75

## Scoil San Treasa Admission Application Form

### Classes other than Junior Infants - School Year 2024-2025

Please note that this form is for application purposes only. The information provided will be used to allocate places in accordance with the School's Admission Policy/Annual Admission Notice [www.sstreasa.ie](http://www.sstreasa.ie). Please complete all sections of the form.

General Information on Child							
First Name			Surname			Gender	
Date of Birth				Telephone - Home Number			
Home Address				Eircode			
							/
Child's Current School							
Current Class		School Year Application			Class Application		
Siblings in Scoil San Treasa: Yes No (please tick) Name(s) of sibling(s):							
General Information on Parent(s)/Guardian(s)							
Parent/Guardian				Parent/Guardian			
Name				Name			
Address (if different from child's)				Address (if different from child's)			
email address				email address			
Mobile No				Mobile No			
<i>This application must be accompanied by your child's original birth certificate. The school will make a copy of the document/s submitted and will return all of the original documents.</i>							



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<b><u>Declaration</u></b>  I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that <ul style="list-style-type: none"><li>• The above information is true and accurate and I/we consent to its use as described.</li><li>• We have read the current Admission Policy carefully and in its entirety.</li><li>• I have enclosed two stamped self-addressed A4 envelopes (bearing the correct postage stamps)</li></ul>	
<b>Parent/Guardian's Signature</b>	<b>Parent/Guardian's Signature</b>
<b>Date</b>	<b>Date</b>

**It is important that any change or update to the above details is immediately made known to the school in writing. The onus of proof remains on the parent re submission of same.**

**Data Protection Policy available on [www.sstreasa.ie](http://www.sstreasa.ie)**

### **Data Privacy Statement**

The information provided on this form will be used by Scoil San Treasa to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file.

On acceptance of an offer of admission, this information will be entered in the School Administration System and will be uploaded to the Primary Online Database (POD). POD is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to Scoil San Treasa were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 6 – School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter. Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- I. the date on which an application for admission was received by the school;
- II. the date on which an offer of admission was made by the school;
- III. the date on which an offer of admission was accepted by an applicant;
- IV. a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

***For Office Use only:***

<b><i>Date of receipt:</i></b>		<b><i>Category:</i></b>	
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